

**Annual Meeting of Feckenham Parish Council
Back Room, Feckenham Village Hall.**

To all Members of Feckenham Parish Council.

Dear Councillor,

**You are hereby summoned to attend the Annual Parish Council Meeting
to be held on**

Thursday 14th May at 7.30pm for the purpose

**of transacting the following Agenda business as shown. There is a
possibility the start time may be delayed should the parish meeting be
extended.**

Signed: Jane Bull, Clerk to FPC, 10th May 2026.

All Welcome to attend.

AGENDA

1. ELECTION OF CHAIR AND SIGNING OF DECLARATION OF OFFICE

2. ELECTION OF VICE CHAIR.

3. APOLOGIES.

4. DECLARATIONS OF INTEREST AND DISPENSATION.

a) To receive declarations of interest from councillors on items on the agenda.

b) To receive written requests for dispensations for disclosable pecuniary and non-pecuniary interests (S33 of the Localism Act 2011) which are to be with the clerk as soon as possible prior to a meeting.

c) TO CONSIDER GRANTING REQUESTS FOR DISPENSATION

Requests for dispensation must be made on an individual basis.

OPEN FORUM

The Parish Council meeting will be suspended for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairperson.

Members of the public may not take part in the Parish Council meeting.

5. TO NOTE CLERK'S DELEGATION SCHEME FOR PAYMENTS, PLANNING AND APPOINT THREE MEMBERS TO THE DELEGATION

The Council adopted this scheme at the September 2007 Meeting, and the scheme was re-adopted at the March 2026 meeting to read as follows:

- a) All planning application consultations whose deadlines expire after the next scheduled meeting will be considered in Council.
- b) The Clerk will endeavour to obtain extensions for planning applications due before the next council meeting.
- c) The Council delegates all planning application consultations not considered in the above clauses (1 & 2) to the Clerk in consultation with one or more named Councillors decided by the Council.
- d) Consultation may be by correspondence, including email, or in person.
- e) The Clerk will email planning consultation notices to the named Councillors. Planning applications can be viewed online at the local authority's website. Comments should be returned as soon as possible to the Clerk for determination of the Council's response within the prescribed consultation period.
- f) Decisions made under delegation will be reported to and minuted at the next Council meeting.
- g) Under this delegation, and in particular with regard to controversial or major development proposals, the Clerk in consultation with the Chairman of the Council, may decide that a Parish Meeting and/or an Extraordinary Meeting of the Council be called to consider the matter or that the matter be referred to the next Council Meeting, whichever is appropriate.

6. TO NOTE CLERK'S FINANCE CONSULTATIVE GROUP AND APPOINT MEMBERS.

The Council resolved to form a Clerk's Finance Support Group at the May 2008 Meeting.

- ✦ the council will appoint two councillors (who will not be bank signatories) to form the finance group.
- ✦ The finance group will monitor financial records, bank reconciliations, budgetary control and other internal financial control measures.
- ✦ The finance group will monitor the work of the internal auditor.
- ✦ The finance group will support the clerk in making recommendations to council regarding:
 - Budget planning
 - Financial regulations
 - Appointment of RFO and internal auditor
 - Risk management
 - Insurance review

Internal and external auditors' reports

7. TO NOTE EMERGENCY DECISION MAKING SCHEME & CONSIDER IF CHANGES ARE REQUIRED.

At the September 2007 Meeting the Council adopted this scheme. The scheme was amended at the July 2015 meeting to read as follows:

Urgent decisions needed between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairperson of the Council. The Clerk is allowed urgent expenditure up to £500 including VAT per month to be made without a formal decision to do so in a Council Meeting. Two Councillors are needed signatories, and all spending must be reported at the next meeting of the Council. Decisions made under this delegation will be reported to and minuted at the next council meeting. Under this delegation, where appropriate, the clerk may decide that an extraordinary meeting of the council be called to deal with the urgent matter.

8. TO NOTE CHAIRMAN'S ALLOWANCE At the September 2007 Meeting the Council adopted a chairman's allowance.

This amount can be spent by the Chair with prior approval of the Council and is reimbursable upon presentation of a receipt/invoice.

- a. For the 2026/27 year this amount will be £450.

9. TO APPOINT INDIVIDUALS TO THE FOLLOWING POSTS

- a. Footpath officer:
- b. Two calc area representatives:
- c. Square management comm:
- d. Standards committee:
- e. Parish Lengthsman Liaison Officer:
- f. Village Hall Liaison.

12. MINUTES: To consider the approval of the Minutes of the meeting held 2nd April 2026.

13. COUNTY COUNCILLOR(S) REPORT

14. BOROUGH COUNCILLOR(S) REPORT

15. PLANNING

Planning comments given since last meeting: 26/00383/EOR Arrow Valley Solar Ltd- This is not a planning application but is an environmental impact assessment.

For Council Consideration: 26/00395/FUL Old Yarr. Repair & alteration to stables.

b. RBC Approvals: 26/00038/PIP Land adjacent to Rockhill Farm (5 dwellings)

c. RBC Refusals: None.

d. RBC Pending: None.

24/01057/scop EIA Scoping opinion Innova Renewables Ltd

25/00628/FUL BESS Greenergy Renewables Ltd

25/00888/FUL BESS Wheaten Hill Boom Energy

21/00249/FUL. Land North of Droitwich Road.

24/00604/FUL 43 Alcester Road for a Domestic garage to front of main property and associated landscaping work.

24/00604/FUL 43 Alcester Road.

24/00538/FUL Access on land south of Astwood Lane.

25/01232/LBC & 25/01231/FUL Old Berrow Farm.

26/00091/FUL Q21. The Cottage, Trickses Lane.

e. RBC Withdrawn: None.

f. RBC Appeals: None.

16. FINANCE

As the Parish Council now have accounts package you will find the latest figures added to the agenda / minutes which will show all payments and account balances.

17. ANNUAL ACCOUNTS 2025-2026.

- a) Internal Audit – to receive the report from the Internal Auditor.
- b) To Complete Section 1 of the Annual Governance Statement 2025/26.
- c) To Complete Section 2 of the 2026 Annual Accounting Statements
- d) Electors' Rights – to note the dates of the Exercise of Public Rights as Tuesday 3rd June 26 to Monday 14th July 26.
- e) To note variances report. See attached print out and online.
- f) To accept Budget figures for 2026-2027.
- g) To note reconciliation figures **Feckenham Parish Council Bank Reconciliation:** The attached document details the parish council's financial reconciliation for the period of April 1, 2025, to March 31, 2026.
- h) **Opening Balance:** The council started with **£55,771.06** in cash as of April 1, 2025.
- i) **Receipts:** The total income received during the year was **£68,824**, bringing the available funds to **£96,951.11**.
- j) **Payments:** Expenditures for the same period totalled **£35,597.32**.
- k) **Closing Balance:** After payments, the remaining cash in hand on March 31, 2026, was **£88998.09**.

- l) **Bank Account Balances:**
 - a. Current account: **£3196.55**
 - b. Savings account: **£85801.54**
 - c. No petty cash or other accounts were listed.
- m) **Reconciliation Check:** The adjusted bank balance matches the recorded cash in hand, confirming accuracy in the financial records.

This reconciliation ensures that the council's financial transactions align correctly with their bank statements. The accounts are as yet unaudited by the External Auditor PKF Littlejohn. The accounts have been inspected by the internal auditor who is independent of the parish council and has found no errors.

The closing balance of **£88998.09** shows a stable financial position for Feckenham Parish Council.

Sustained Reserves: The council has kept a similar level of cash from the previous year, which suggests prudent monetary management and careful budgeting.

- **Balanced Income & Spending:** While the receipts totalled £ 68,824.35, the payments were slightly lower at £35,597.32, but the overall cash in hand stays strong.
- **Liquidity & Stability:** With no outstanding debts or unrepresented transactions affecting the balance, the council is in an acceptable position to cover future expenses.
- **Savings for Future Projects:** The bulk of the funds (**£85801.54**) is held in savings, which means the council may be preparing for upcoming investments or ensuring financial security.

18. NEW AGENDA ITEMS

- a. Standalone Feckenham in Bloom and accumulated funds.
- b. Flood alleviation project.
- c. To consider a request to pilot the co-design of a Nature Action Plan with Worcestershire Wildlife Trust Project.
- d. Feckenham parish council Investment policy.

19. CLERK'S UPDATE

- A. Schedule of Correspondence for Consideration (not already noted)
- B. Schedule of Tabled Correspondence Received (not already noted)
- C. Schedule of Correspondence Sent (not already noted) Recent complaints update.

20. PROGRESS REPORTS.

- a. **Parish Neighbourhood Plan.** No update from Redditch Borough Council as to Feckenham's request for a standalone page in the new local plan.
- b. **Update on litter pick** 16th May 12 -2pm.
- c. **Feedback from Feckenham Energy Action Group.**

- d. **To open a higher interest account.**
- e. **FVAT update.**
- f. **Winfield's Site**
- g. **Traffic Meeting/ Speed Reduction Measures.** Update.
- h. The PC have asked for the Highways planning Team to attend the next Highways / Flood meeting.
- i. **Astwood Lane Community Speed Watch.**
- j. **Volunteer Parish Path Warden. The parish are pleased to announce a potential volunteer has come forward but there appears to be an issue with arranging their training with WCC.** Paul F has kindly agreed to help out until the training is arranged.
- k. **Project Gigabit.** No update.
- l. **Healthy Worcestershire.** Cllr Eacock advised there may be an update after April.
- m. **Unitary Authority.** No update.
- n. **Feckenham Emergency Plan.** Update.
- o. **Jislon Satellite and Milestone Islands.** To consider improving visibility of the satellites due to discolouration.
- p. **Update on Bridge repairs on B4090.**
- q. **Update on adding Feckenham Digital Archive and Feckenham Archaeology to FPC website.**

21. COUNCILLORS REPORTS & FUTURE AGENDA ITEMS

Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

DATE & VENUE OF NEXT MEETING

7:30pm on 4th June at Feckenham Village Hall.

All welcome to attend.